



Cleveland County

NORTH CAROLINA

APPLICATION FOR PERMIT TO OPERATE A CATERED ELDERLY NUTRITION SITE (Food prepared off-site)

Name of Facility: _____

Location Address: _____

City: _____ State: NC Zip: _____

Facility phone #: _____ Email: _____

Owner of Business: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Contact Phone #: _____ Email: _____

Owner of Building: _____

Mailing Address: _____

City _____ State: _____ Zip: _____

Contact Phone #: _____ Email: _____

Please specify the following:

Sewer: Public/Municipal On-site Wastewater System

Water: Public/Municipal Private Water Supply

How many seats will be provided for dining? _____

Do you plan to serve more than a catered lunch meal? (ex: breakfast) Yes No

Will you be providing dumpster(s)? Yes No Or Individual Trash Receptacles? Yes No

Will you be preparing any foods or drinks on-site? Yes No

Please submit the following with the application:

- Zoning approval
- Letter of agreement from catering facility to deliver meals
- Floor plan drawn to scale showing location of hand sink, utensil sink, refrigerator, mop sink, storage areas, bathrooms, garbage storage, etc.
- List of floor, walls and ceiling finishes in each room on site including bathrooms.

You will be responsible for obtaining approval from appropriate zoning and building inspection departments. Their numbers are included below to assist you.

ZONING / BUILDING INSPECTION

Shelby 704-484-6805

Kings Mountain 704-734-4599

Cleveland County 980-484-4975/4997

FIRE MARSHALLS

704-484-6816

704-734-0555

980-481-4841

If your business will be located in any jurisdiction other than those listed above, please check with your city manager and/or town hall for permitting assistance.

Proposed opening date: _____

Date Application Submitted: _____

Applicant's Signature: _____

APPLICATIONS CAN BE SUBMITTED IN PERSON OR BY MAIL TO:

Cleveland County Permits Office

1333 Fallston Road

Shelby, NC 28150